

Borough of Bergenfield
Police Department
198 North Washington Avenue
Bergenfield, New Jersey
07621



Phone
201-387-4000
Fax
201-387-0141

Mustafa Rabboh
Chief-of-Police

BAD CHECK COMPLAINT PROCEDURE

The following procedure must be followed to sign a complaint for a BAD CHECK(S) and/or CHECKS written on closed accounts.

TYPES 1. NSF: Non-Sufficient Funds

2. Closed: Closed Account

For NSF Checks: Send a letter by "REGISTERED MAIL" to the person who issued the bad check, advising them that the check was not honored by the bank on which it was drawn.

After waiting ten (10) days without a response, call the Detective Bureau for an appointment to complete the appropriate paperwork.

For Closed Checks: If the check is stamped "ACCOUNT CLOSED", do not send a registered letter. Call the Detective Bureau for an appointment.

At the appointment, you will need the ORIGINAL CHECK and a copy of the REGISTERED MAILING.

The complaint will be typed, signed by you, and sent to the Court for issuance. If issued, the complaint is returned to the Police and served to the Defendant. The Court will notify you of the Court date.

*You must provide, at minimum, the full name, address, and complete date of birth of the defendant.

PROOF OF IDENTIFICATION

DRIVER'S LICENSE – Make certain there is a full date of birth. A license verifies a name and address, providing us an identifier. Complete Driver's License and State is needed.

CREDIT CARDS – Although they do verify the name, the credit card company cannot provide us with any information about the cardholder.

If you have any questions regarding this procedure, contact the Detective Bureau at 201-387-4000 Ext. 4011.